

Stevie Griffin

StevieGriffinArts@gmail.com

EDUCATION

Master of Arts | Museum Studies

May 2026

Indiana University Indianapolis | Indianapolis, IN

Bachelor of Fine Arts | Studio Art

May 2024

Minor: Art History

University of Indianapolis | Indianapolis, IN

Associate of Science | General Studies

August 2020

Vincennes University | Vincennes, IN

EXPERIENCE

Exhibit Development Intern

The Children's Museum of Indianapolis | Indianapolis, IN

August 2025 – PRESENT

- Cataloguing and organizing permanent exhibits for future use in Microsoft Excel
- Writing and editing labels to meet the Museum's official label standards
- Conducting provenance research on culturally sensitive objects for an upcoming exhibit
- Acting as exhibit developer for upcoming Juneteenth display
- Preparing and assembling team meeting ideas into a Miro board

Cultural Arts Gallery Curatorial Fellow

August 2024 – May 2025

Indiana University Indianapolis | Indianapolis, IN

- Installed, uninstalled, wired, and hanged artwork to be presented in the gallery
- Developed 8 monthly exhibits by researching and reaching out to artists
- Created marketing materials for exhibits and events using Photoshop
- Planned and hosted gallery events in collaboration with IU campus departments
- Analyzed and interpreted audience evaluations at the end of each exhibit

Art Curator

January – December 2023

University of Indianapolis | Indianapolis, IN

- Collaborated with artists and fellow curator for a Juneteenth themed event
- Communicated to relevant artists and vendors to showcase and sell their work
- Discussed artwork with visiting stakeholders and audience members
- Handled and displayed artwork in a gallery, some of which were up to 4 by 6 feet

Administrative Assistant

January 2020 – May 2025

CC's Tax Services | Indianapolis, IN

- Contacted clients to arrange meetings and scheduled follow ups when necessary
- Filed sensitive paperwork into their respective folders, drawers, and filing cabinets
- Wrote out daily schedules to ensure supervisor would remain on track for the day
- Organized paperwork and mail to be handled based on priority
- Greeted and served clients upon their arrival

EXHIBITIONS

2022	2024	2025
UIndy Permanent Collection Bill Smock & Gary Daush Terry Copen Sarah Matthews David Carpenter	small, Significant Things Personal Exhibit Temporal Presence Erin Harper Vernon Bradbury's Beasts Ray Bradbury Center Connecting Through Creativity Military Services Center Botanical Impressions Britt Ritchie	Visions and Voices Scholastic Art & Writing Gold Key Award Unveiling A Forgotten Legacy Zola Lamothe Forging Ahead Herron School Art + Design Metalsmithing Program Exu Killed a Bird Yesterday with a Stone He Only Threw Today Samantha Ortiz
2023 Art & Design Juried Student Exhibition Juneteenth 2023 Building Prosperity		

SKILLS

Adobe Photoshop	Digital Art	Object Handling
Art History	Exhibit Design	Painting
CITI Human Social/Behavioral Training	Exhibition Management	Photography
Collaboration	Exhibition Planning	Provenance Research
Communication	Fine Art Handling	Project Management
Data Analysis	Gallery Event Host	Research
	Letterpress & Printmaking	Writing

PROFESSIONAL EXPERIENCE

- Museum Education
 - Created an educational program under specific client guidelines
 - Wrote drafts and provided reviews for sections to improve quality of work
 - Conducted research to support evidence audience and community needs and educational programming
- Collections Care & Management
 - Handled objects made up of various materials using PPE during labs and field work
 - Conducted provenance research on a historical object and presented findings to colleagues
 - Professionally researched and wrote a section of a grant proposal
- Preventative Conservation
 - Met with fellow conservators to discuss what harmful and toxic chemicals can do to the body and ways to safely preserve objects
 - Handled objects made up of harmful and toxic chemicals using PPE
 - Learned the different materials used as preventative conservation to collection objects
- Museums & Audiences
 - Developed a visitor studies program under specific client guidelines
 - Test ran the program to review and revise
 - Conducted visitor studies in the space and analyzed the data captured
- Integrated Pest Management
 - Studied commonly found pests in museum collections at their various life stages
 - Implemented relevant traps for pests found in collections spaces
 - Learned proper ways to treat objects damaged from pests